

**MINUTES OF THE MEETING OF TREARDUR COMMUNITY COUNCIL HELD AT THE VILLAGE HALL TREARDUR BAY AT 6.30pm ON MONDAY 19 SEPTEMBER 2016.**

**MEMBERS PRESENT:**

Councillor Mrs. C.L. McDermott - Chairman

Councillors Ms A.D. McCann, G.D. McGinn, Eric Roberts, Mrs S. Conrad-Smith

1. **APOLOGIES:** Councillors H. B. Rowlands and D. Rhys Thomas.

2. **DECLARATION OF INTEREST:** none

3. **FINAL ACCOUNTS 2015/16:**

**Reported:** That the Welsh Government had appointed a new external auditor this year. Whilst in the past the external auditor had not raised any issues concerning Council's accounts, this year some minor issues had been raised. Minor error - Section 1 of the Annual Return did not add up by £1

Engagement letter with the internal auditor requires further detail:

- Roles and Responsibilities
- Audit Planning, scope and timing
- Reporting requirements
- Assurance around independence and competence
- Access to information, members and officers
- Remuneration.

**Budget**

The budget document prepared to support the precept figure did not take into account the level of reserves held by the Council.  
Consideration of the level of reserves held should be made.

**Budgetary Process**

The Council did not undertake adequate budget monitoring during the financial year

The Council should regularly review and ensure this review of the budget against actual income and expenditure is minuted.

Agreed that the clerk would take on board the advice given.

4. **PLANNING APPLICATIONS:**

4.1 **46C572 - Glan Traeth, Bae Trearddur Bay**

**Full application for conversion of outbuildings into three dwellings, the installation of a package treatment plant together with improvements to the access. - no observations.**

Signature: .....(Chairman)

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**4.2 46C572A/SCR - Glan Traeth, Bae Trearddur Bay**

Screening opinion for conversion of outbuildings into three dwellings together with the installation of a package treatment plant. - no observations.

**4.3 46C254A Ael y Bryn, Lon Penrhyngarw, Bae Trearddur Bay**

Full application for the demolition of part of the existing dwelling together with the erection of a new dwelling in lieu. - no objection.

**5. COUNCILLOR TRAINING**

**Reported:** Cllr. H. B. Rowlands had applied for three lots of training with One Voice Wales. Total cost £105 plus travel costs. - no objection.

**6. NEXT MEETING: - 7pm on Tuesday, 25 October 2016.**

Signature: .....(Chairman)

# Accounting statements 2015-16 for:

Name of body:

Insert name of body: TREARDUR COMMUNITY COUNCIL

	Year ending		Notes and guidance for compilers
	31 March 2015 (£)	31 March 2016 (£)	

Please round all figures to nearest £.  
Do not leave any boxes blank and report £0 or nil balances.  
All figures must agree to the underlying financial records for the relevant year.

## Statement of income and expenditure/receipts and payments

1. Balances brought forward	18,506	21,438	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	27,114	31,114	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	756	5,202	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	4,993	5,578	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg termination costs.
5. (-) Loan interest/capital repayments	—	—	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	19,945	16,027	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	21,438	36,148	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).

## Statement of balances

8. (+) Debtors and stock balances	—	—	<b>Income and expenditure accounts only:</b> Enter the value of debts owed to the body and stock balances held at the year-end.
9. (+) Total cash and investments	21,438	36,148	<b>All accounts:</b> The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	—	—	<b>Income and expenditure accounts only:</b> Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	21,438	36,148	<b>Total balances should equal line 7 above:</b> Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	49,955	50,454	The original asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	—	—	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The Body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			✓			✓	

